## 1. Employee is requesting time off because he/she is subject to a federal, state or local isolation or quarantine order related to COVID19

Is there work available for employee to do, either in-person Tax credit not available for or remotely, that employee cannot do because of the isolation leave for this reason. or quarantine order? Has employee verified the agency that Tax credit not available for issued the order and the date of the order? leave for this reason. Tax credit is available for an additional 10 days of leave between April 1 and September 30, 2021, paid at full regular rate of pay, capped at \$511 per day.

# 2. Employee is requesting time off because he/she has been advised by a health care provider to self-quarantine due to concerns related to COVID-19

Is there work available for employee to do, either in-person or remotely, that employee cannot do because he or she has been advised to self-quarantine?

NO

Tax credit not available for leave for this reason.

YES

Has employee verified the health care provider that advised the self-quarantine and the date of that advice?

NO

Tax credit not available for leave for this reason.

Tax credit is available for an additional 10 days of leave between April 1 and September 30, 2021, paid at full regular rate of pay, capped at \$511 per day.

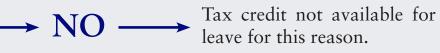
# 3. Employee needs time off because he/she has experienced symptoms of COVID19 and is seeking a medical diagnosis, or because employer has directed employee to be tested or seek a diagnosis

Is there work available for employee to do, either in-person or remotely, that employee cannot do because he or she is seeking a diagnosis for COVID19 related symptoms?

Tax credit not available for leave for this reason.



Has employee verified that he/she is seeking a medical diagnosis related to COVID19 and provided information ——— NO regarding the nature of that medical care?





Tax credit is available for an additional 10 days of leave between April 1 and September 30, 2021, paid at full regular rate of pay, capped at \$511 per day.

### 4. Employee needs time off to get vaccinated or to recover from an injury, disability, illness, or condition related to such immunization

Is there work available for employee to do, either in-person or remotely, that employee cannot do because he or she is getting a vaccine or recovering from the effects of a vaccine?  $\longrightarrow$  NO  $\longrightarrow$  leave for this reason.



Has employee provided information about when he or she is being vaccinated and/or information about the nature of his or her post-vaccination symptoms?

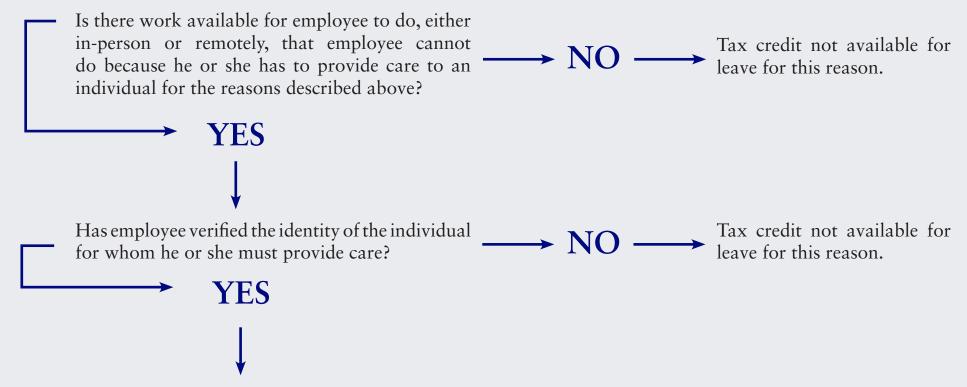




Tax credit is available for an additional 10 days of leave between April 1 and September 30, 2021, paid at full regular rate of pay, capped at \$511 per day.

# 5. Employee is requesting time off because he/she needs time off to care for an individual (including but not limited to a family member or member of the employee's household) who:

- a) Is subject to a federal, state or local quarantine or isolation order related to COVID19, including a "shelter in place" order; or
- b) Has been advised by a health care provider to self-quarantine due to concerns related to COVID19



Tax credit is available for an additional 10 days of leave between April 1 and September 30, 2021, paid at 2/3 employee's regular rate of pay, capped at \$200 per day.

#### 6. Employee is requesting time off because of a school or day care closure

Has employee verified:

- a) names and ages of employee's children and applicable school closures;
- b) that no one else is available to care for children during work hours; and
- c) if children are 14 or over, that there are special circumstances that require those children to have care during daytime hours?

Tax credit not available for leave for this reason.

YES

Is there work available for employee to do, either in-person or remotely, that employee cannot do because he or she must provide child care?

Tax credit not available for leave for this reason.

YES

Tax credit is available for an additional 10 days of leave between April 1 and September 30, 2021, paid at 2/3 employee's regular rate of pay, capped at \$200 per day.